



# **The IPPF Retreat**

## **a Rationale / Fact Sheet (Detailed) on a unique event**

### **1. The Idea**

The IPPF Retreats are intimate and inter-active by design. In keeping with the IPPF tradition of the highest levels of professionalism in the power and energy sectors combined with fraternal fellow-ship, our Retreats are the embodiment of IPPF's values and ideals as described in our Mission and Vision Statements. And.....they are for "Members Only".

### **2. Time Frames**

Since our first Retreat in 2001 (Hainan), we have kept to the following schedule that would traditionally start on a Thursday evening and end on a Saturday afternoon.

One full day, (usually a Friday), followed by half day morning session (usually a Saturday). On a couple of rare occasions we have also scheduled activities into a Sunday.

### **3. Location**

The Retreats are traditionally held at a resort or a desirable venue compatible with the IPPF membership's interests and desires.

### **4. Program**

Because our attendees / participants are all members (or very special guests) who represent every sector of the industry the program's (panel / speaker subject and content) topics and discussions are designed for comprehensive coverage of the most important issues of the day. Our sessions are non-stop without coffee breaks (see below).

**5. Speakers / Presentations / Panels**

Our members are the Retreat speakers and panelists with the exception of specifically invited VIP guests who head up or represent government bodies or important NGO's. With only one and a half days to cover a wide range of topics, presentations must be concise to allow for maximum Q & A and discussions among the members.

**6. F & B**

As most attendees / participants are already acquainted with each other, there is no need for artificial “networking” coffee breaks which would carve into the time needed to cover all the key subjects and issues. The few that are unacquainted or new to the IPPF will have plenty of time and opportunities for introductions and card-exchanges at the breakfasts, lunches, cocktails and dinners to become immersed in to the IPPF culture. We always have non-stop coffee / tea / water / with fresh fruit and finger food “in” the meeting rooms throughout the working sessions.

- **Cocktails**

If time allows, the retreat usually includes two cocktail / receptions: on the pre-event evening before the full day “one” and a “cocktail” period before the day “one” dinner.

- **Breakfasts**

Traditionally held at the beginning of both day “one” and day “two”, often with a speaker.

- **Lunches**

Same as the above, with the larger lunch in day one and a smaller lunch (as a closer) for the end of the day “two” half-day sessions.

- **Dinner**

Always held at the end of day “one” and usually with a speaker, usually ending by 9:45p.m. – 10:00p.m. for an early start on the second day.

## **7. Registration / Participation**

The IPPF Retreat is an annual (possibly twice a year in the future) event of exceptional exclusivity and importance and available to “Members Only”. By members, we mean any senior executive of an IPPF member firm. There was a small universal surcharge applied in the 2006 (Macau) Retreat of HK\$500 / US\$65 per member. This may continue as per the Executive Committee’s instructions.

There is also a “extra volume” surcharge of US\$500.00 per person when a member company exceeds the allowable limit (see below).

For non-members, the attendance fee has always been a flat US\$2,000.00 per non-member individual. This payment may be converted into an annual membership fee (Associate level) within sixty days after the closing day of the retreat. Applications received after sixty days would be subject to the annual membership fee.

## **8. Attendance Details**

Members Only procedures are as follows:

- Full members are allowed up to three without “extra volume” surcharge
- Associate members are allowed up to two without “extra volume” surcharge

Members (and paying non-members) are responsible for their own air-travel; transportation; hotel room-night-F/B costs.

- Non-members must apply to attend ahead of time and will be charged US\$2,000.00 per person (as per #6, above) this attendance fee can be automatically turned into an annual company membership charge upon written request and subject to the approval of the IPPF Executive Committee.
- A small surcharge of US\$65.00 per member attendee was levied at our recent Macau Retreat (2006). This was to offset some of the hosted F & B costs. This figure may go up if there is not enough corporate (member) sponsorship support.

## **9. Hotel and Travel**

The Secretarial will assist attendees and guests with transportation and accommodation details plus any special requests with priority service for IPPF members.

## **10. Spouses / Partners / Children**

Members may bring accompanying adults to the lunches, cocktails and dinners only. Spouses and partners, however, may not attend the working sessions. The Secretariat needs advance notice on accompanying family / friends to the Retreat.

## **11. Recreation**

Obviously, we try to select Retreat venues with comprehensive recreational facilities from golf and tennis to properly equipped fitness centers. Side-bar concerns like a cigar “divan” or smoking areas must be considered as the IPPF membership contains a number of nicotine addicts. We have organized golf four-some tee-offs at 6:00a.m. in Macau and Mah-Jong four-somes on Saturday afternoon in Zhuhai. The attendees recreational wishes are our command!

## **12. Sponsorship**

Sponsorship in support of IPPF events are limited only to existing IPPF members and are a “privilege”, not a duty. The multiple benefits of sponsorship are self-evident in our IPPF Retreat sponsorship flyers.

The levels of sponsorship for Retreats depends on the location of the Retreat, the distance traveled from IPPF’s Hong Kong base and other projected expense factors.

The purpose of such general sponsorships is to cover travel / accommodation for IPPF Secretariat staff, the hiring of additional professional support if need be, out-of-pocket costs and expenses incurred in staging the retreat, hosted F & B activities (breakfasts, cocktails, lunches, dinners, etc.).

The range of individual sponsorships can from as little as US\$1,500.00 (Macau) to US\$6,000.00 (Bahrain or Abu Dhabi).

### **Secretariat Information:**

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